

**CREW TAMPA BAY**  
**CRITERIA FOR MEMBERSHIP**  
**Approved by Board of Directors: November 16, 2021**

**A. General Membership**

1. Membership Qualifications: Application for General Membership in CREW Tampa Bay shall be open to any individual employed in Commercial Real Estate who meets the criteria set forth in this Section. The determination as to whether a person is qualified for membership shall be made at the discretion of the Board of Directors and/or the Membership Application Committee, comprised of the Director of Membership, the Chair of Membership, the Co-Chair(s) of Membership, and any Board Member assigned as Liaison to the Membership Committee, based upon the qualifications and requirements set forth herein.

2. Requirements for Admission: To be admitted as a General Member of CREW Tampa Bay, an applicant must meet the following criteria:

(a) The applicant has been employed in a “Qualified Field of Commercial Real Estate” for a minimum of three (3) years. The list of Qualified Fields of Commercial Real Estate are provided at CREWNetwork.org and in the attached Exhibit A.

(b) The applicant must submit an online application to the Membership Committee. Such form may be modified from time to time as needed by the Membership Committee with the approval of the Board of Directors.

(c) The applicant must pay an application fee in conjunction with submission of an online application to the Membership Committee. Such fee may be modified by time to time as needed by the Membership Committee with the approval of the Board of Directors.

(d) The Membership Application Committee shall review the application based upon the requirements set forth herein, and if approved by the Membership Application Committee, General Membership shall be deemed granted to the applicant.

3. General Member Dues Structure and Privileges. General Members will pay dues in the amount established and determined by the Board of Directors in accordance with the Bylaws of CREW Tampa Bay. General Members shall be entitled to enjoy and exercise all rights, privileges and benefits provided for in the Bylaws and in CREW Tampa Bay.

4. Reinstatement After Membership Lapse. If an individual who was previously a General Member has let his or her General Membership lapse for less than one (1) year, and the individual is in the same position as when he or she was a General Member, the individual will be permitted to have the membership reinstated upon payment of

applicable membership fees. If the membership has lapsed for more than one (1) year, or if the individual has changed jobs, he or she will be required to submit a new application and proceed through the process described in Section 2, above.

## **B. Executive Council Membership**

1. Executive Council Membership Qualifications: Application for Executive Council Membership in the Organization shall be open to any individual employed full time in the Commercial Real Estate industry who meets the criteria set forth in this Section. The determination as to whether a person is qualified for membership shall be made at the discretion of the Board of Directors and/or the Membership Application Committee based upon the qualifications and requirements set forth herein.

2. Requirements for Admission: To be admitted as an Executive Council Member of CREW Tampa Bay, an applicant must meet the following criteria:

(a) The applicant has been employed full time in the Commercial Real Estate industry for a minimum of fifteen (15) years.

(b) The applicant must meet the requirements for admission of a General Member or an Affiliate Member.

3. Executive Council Member Dues Structure and Privileges.

(a) In addition to the membership fees, Executive Council Members will pay dues in an amount determined annually by the Board of Directors at the Board's discretion.

(b) Executive Council Members who are also General Members shall have the same privileges and responsibilities as that of a General Member.

(c) Executive Council Members who are also Affiliate Members shall have the same privileges and responsibilities as that of an Affiliate Member.

## **C. Affiliate Membership**

1. Affiliate Membership Qualifications:

(a) Application for Affiliate Membership in the Organization shall be open to any individual employed by a company engaged in or self-employed in any of the various professions, vocations, occupations or disciplines that provide services or products that assist, support or serve the various Commercial Real Estate fields and professions who meets the criteria set forth in this Section. The determination as to whether a person is qualified for membership shall be made at the discretion of the Board of Directors and/or the Membership Application Committee based upon the qualifications and requirements set forth herein.

(b) Affiliate members will comprise no more than thirteen percent (13%) of CREW Tampa Bay's total membership.

(c) No single affiliate category, service or product shall comprise an inequitable percentage (as determined at the discretion of the Board of Directors and/or the Membership Application Committee) of CREW Tampa Bay's total Affiliate Membership. For purposes of this section, Affiliate Members shall be categorized by the nature of the services and/or products provided by such Affiliate Member's employer company.

2. Requirements for Affiliate Membership: To be considered for an Affiliate Membership of CREW Tampa Bay, an applicant must meet each of the following criteria:

(a) The applicant must have a minimum of five (5) years of business experience in the Commercial Real Estate industry, as described in Section C.1.(a), above.

(b) The applicant must submit an online application to the Membership Committee. Such form as may be modified from time to time as necessary by the Membership Committee with approval of the Board.

(c) The applicant must pay an application fee in conjunction with submission of an online application to the Membership Committee. The fee amount may be modified by time to time as needed by the Membership Committee with the approval of the Board of Directors.

(d) The Membership Application Committee shall review the application based upon the requirements set forth herein, and if approved by the Membership Application Committee, Affiliate Membership shall be deemed granted to the applicant.

(e) When approved, Affiliate Membership is granted for a term of one (1) year. Affiliate Membership is not automatically renewable, and each Affiliate Membership shall be subject to annual review and approval by the Membership Committee. Renewals may be granted or denied at the Board of Director's discretion based upon the criteria set forth herein. Affiliate Members agree to submit such renewal applications or forms as are from time to time required by the Membership Committee and/or the Board of Directors.

(f) In addition to the membership fees, Affiliate Members must commit to One Thousand Dollars (\$1,000.00) in sponsorship money for each membership term. Sponsorship money shall be paid annually, at the time of renewal of membership dues. The Affiliate member may direct where the Sponsorship money is used, so long as such money is allocated for use in the current year. Affiliate Members shall have thirty (30) days from payment of the Sponsorship money to direct where it should be allocated. If no

written direction is provided within thirty (30) days, the money shall go into the general operating fund for CREW Tampa Bay. Any variance from a monetary sponsorship to an in-kind donation of equal or greater value shall be subject to approval by the Board of Directors.

3. Affiliate Member Dues Structure and Privileges: Affiliate Members will pay affiliate member dues in an amount determined annually by the Board of Directors at the Board's discretion.

(a) Affiliate Members shall have the same voting privileges as that of a General Member.

(b) The Affiliate representative in CREW Tampa Bay will receive the membership benefits of CREW Network.

(c) Affiliate representatives shall be eligible for Board positions, but shall not comprise more than twenty percent (20%) of the total Board membership.

#### **D. Associate Membership - General**

1. Associate Membership Qualifications: Application for Associate Membership in CREW Tampa Bay shall be open to any individual employed in Commercial Real Estate who meets the criteria set forth in this Section. The determination as to whether a person is qualified for membership shall be made at the discretion of the Board of Directors and/or the Membership Application Committee based upon the qualifications and requirements set forth herein. Associate Members shall comprise no more than fifteen percent (15%) of CREW Tampa Bay's total membership.

2. Requirements for Admission: To be admitted as an Associate Member of CREW Tampa Bay, an applicant must meet the following criteria:

(a) The applicant has been employed in a "Qualified Field of Commercial Real Estate" for less than three (3) years. The list of Qualified Fields of Commercial Real Estate are provided at CREWNetwork.org and in the attached Exhibit A.

(b) The applicant must submit an online application to the Membership Committee. Such form may be modified from time to time as needed by the Membership Committee with the approval of the Board of Directors.

(c) The applicant must pay an application fee in conjunction with submission of an online application to the Membership Committee. The fee amount may be modified by time to time as needed by the Membership Committee with the approval of the Board of Directors.

(d) The Membership Application Committee shall review the application based upon the requirements set forth herein, and if approved by the Membership Application Committee, Associate Membership shall be deemed granted to the applicant.

3. Associate Member Dues Structure and Privileges. Associate Members will pay dues in the amount established and determined by the Board of Directors in accordance with the Bylaws of CREW Tampa Bay; provided however, in no event shall Associate Member dues be less than the CREW Network costs for each individual membership. Associate Members shall have no voting privileges and shall not be eligible to serve as a committee chair or a member of the Board.

#### **E. Associate Membership - Legacy.**

1. Associate Membership - Legacy Qualifications: Legacy Membership in CREW Tampa Bay shall be open to individuals who have been active Members in good standing for at least one (1) year and are no longer working full time who meets the criteria set forth in this section. The determination as to whether a person is qualified for membership shall be made at the discretion of the Board of Directors and/or Membership Application Committee based upon the qualifications and requirements set forth herein. Legacy Members shall comprise no more than five percent (5%) of CREW Tampa Bay's total membership.

2. Requirements for Admission: To be admitted as a Legacy Member of the Organization an applicant must meet the following criteria:

(a) The applicant must have been an active and experienced Member in good standing. The applicant must be retired or semi-retired and no longer working full time in any field.

(b) The Membership Application Committee shall review the request to convert to Legacy Membership based upon the requirements set forth herein, and if approved by the Membership Application Committee, Legacy Membership shall be deemed granted to the applicant.

3. Associate Membership - Legacy Dues Structure and Privileges. Legacy Members will pay dues in an amount determined annually by the Board of Directors at the Board's discretion; provided however, in no event shall Legacy Member dues be less than the CREW Network costs for each individual membership. Legacy Members shall have no voting privileges and shall not be eligible to serve as a committee chair or a member of the Board.

#### **F. Student Memberships.**

1. Student Membership Qualifications: Application for Student Membership in CREW Tampa Bay shall be open to individuals enrolled full time in a program intended to lead to a career in a commercial real estate field who meets the criteria set

forth in this section. The determination as to whether a person is qualified for membership shall be made at the discretion of the Board of Directors and/or Membership Application Committee based upon the qualifications and requirements set forth herein. Student Members shall comprise no more than two percent (2%) of CREW Tampa Bay's total membership.

2. Requirements for Admission: To be admitted as a Student Member of the Organization an applicant must meet the following criteria:

(a) The applicant must be enrolled full time in an undergraduate or graduate college or university program intended to lead to a career in a commercial real estate field. The applicant must not be working full time in a commercial real estate position to qualify for student membership. The determination as to whether the applicant is qualified for student membership is at the discretion of the Membership Application Committee.

(b) The applicant must submit an online application to the Membership Committee. Such form may be modified from time to time as necessary by the Membership Committee with approval of the Board of Directors.

(c) The applicant must pay an application fee in conjunction with submission of an online application to the Membership Committee. The fee amount may be modified by time to time as needed by the Membership Committee with the approval of the Board of Directors.

(d) The Membership Application Committee shall review the application based upon the requirements set forth herein, and if approved by the Membership Application Committee, Student Membership shall be deemed granted to the applicant.

(e) The Student Member must actively participate in CREW committees and events.

3. Student Members Dues Structure and Privileges. Student Members will pay dues in an amount determined annually by the Board of Directors at the Board's discretion; provided however, in no event shall Student Member dues be less than the CREW Network costs for each individual membership. Student Members shall have no voting privileges and shall not be eligible to serve as a committee chair or a member of the Board.

## EXHIBIT A

### Qualified Fields of Commercial Real Estate

Accounting	Facility Management
Acquisitions/Dispositions	Finance
Appraisal	Human Resources, CRE
Architecture	Interior Design/Space Planning
Asset Management	Investment Management
Brokerage	Investor Relations
CRE Business Development <i>(100% CRE Firm Only)</i>	Land Use Planning and Zoning
Commercial Insurance	Land Surveying
Commercial Lending	Law
Construction Management / General Contracting	Market Research
Consulting, Commercial Real Estate	Program/Project Management
Corporate Real Estate	Property Management
Cost Segregation	Public Sector
Economic Development	Quasi-Governmental Transportation and Port Authorities
Education	Real Estate Development
Engineering	Relocation Services, Corporate
Environmental	Risk Management
Executive, CRE	Title/Escrow