



CREW San Francisco Letter of Commitment

Mission Statement: To Develop and Advance Women as Leaders in the Commercial Real Estate Industry

As a member of the Board of Directors of CREW SF, I understand that I am to perform the following, and I commit to undertake the following, to the best of my ability during my term:

Please Initial

- _____ 1. Board Mission. Serve CREW SF and review and understand the CREW SF Bylaws, Code of Ethics, Strategic Plan and Board roles and responsibilities. Further, I commit to understanding the above Mission Statement and the strategy of CREW SF and communicating this to CREW SF members and others.
- _____ 2. Board Time Commitment. Commit to a two-year term, and understanding that I may serve on the Board up to a total of seven (7) consecutive years. Further, I understand that I shall actively participate at Board meetings and committee meetings where I serve as Board liaison, and shall regularly attend and actively engage in 3-4 CREW SF events and other Board- and/or CRE-related events and meetings per month (e.g. CREW SF Board and Committee meetings, one CREW SF event, and one non-CREW CRE event).
- _____ 3. Board Meetings. Regular in person attendance at the meetings of the Board of Directors. Further, I commit to prepare for Board meetings, including preparing any reports or matters assigned to me for presentation to the Board, and thoroughly reviewing all materials, including meeting minutes, Committee reports, and financial reports supplied to me for review prior to the meeting.
- _____ 4. Board Liaison. Actively guide and support any Committee to which I am Board liaison and regularly attend the Committee's meetings and events. As liaison, I understand that it is my duty to serve as an advocate and a recruiter for my Committee. I further understand that it is my responsibility to ensure that the Committee's monthly Board Report is accurate and is submitted to CREW Network no later than one week before each Board meeting.
- _____ 5. Contribution. Make a contribution of \$1,500, personally, through my employer or through another source, to CREW SF and a meaningful contribution to CREW Foundation and/or assist in bringing significant funding to CREW SF, for each year I serve on the Board.
- _____ 6. CREW SF Representative. Support the activities of CREW SF by representing the Board at CREW SF events, and CREW SF at local, regional and national commercial real estate industry events.

I have read and understood this Letter of Commitment and acknowledge that I am able and willing to commit myself to CREW SF and perform the duties set forth above.

Signed: _____

Print Name: _____

Date: _____